

## **ClassCharts**

How to access

**Empowering lives through learning** 



 Download the ClassCharts Parents app from your device's app store





- Open the ClassCharts Parents app
- Tap the Sign Up tab at the top
- Complete the Sign Up form in order:
  - Enter your Email address
  - Enter the Access code
    - You will receive this on your child's first day
    - If you have multiple children, pick a single child/code subsequent children/codes can be added to your account later
  - Enter your **Name** (not the name of the child)
  - Enter and confirm a suitable Password
    - The password must contain at least 10 characters, an uppercase letter and a number
- Tap the Sign Up button at the bottom

Access code (provided by school) ABC123	_
Access code (provided by school) ABC123	
ABC123	
Name	
Example parent	
Password	
••••••	
Retype password	
	_



• You'll then see a pop-up prompt to confirm your child's **Date of birth**. Select it and then tap **OK** 

You will now need to verify your e-mail address. A code will be sent to you within a few minutes. Once you receive it, tap the link and enter the code.





- If you have more than one child, you can now add them to your account
- Tap on the menu in the top right corner, then tap + Add Pupil
- Enter the access code for that child, then confirm their date of birth
- Tap **OK**





# CHELTENHAM BOURNSIDE SCHOOL

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