## Enrolment Day Student Actions





#### Your actions for GCSE Results Day Thursday 21st

- 1. Login to your Admissions + portal using your email address and password
- 2. Complete the Enrolment Form
- 3. Review and confirm subject choices
- 4. Submit your Enrolment Form

These actions need to be completed by <u>11am</u> on Thursday 21<sup>st</sup> August



#### Your actions for GCSE Results Day Thursday 21st

Internal - Bournside Students access your Applicaa account, using your old .gloucs.sch.uk school email address and complete the Enrolment form from <u>9am</u> onwards on Thursday 21st August.

External – Students from any other school, access your Applicaa account and complete the

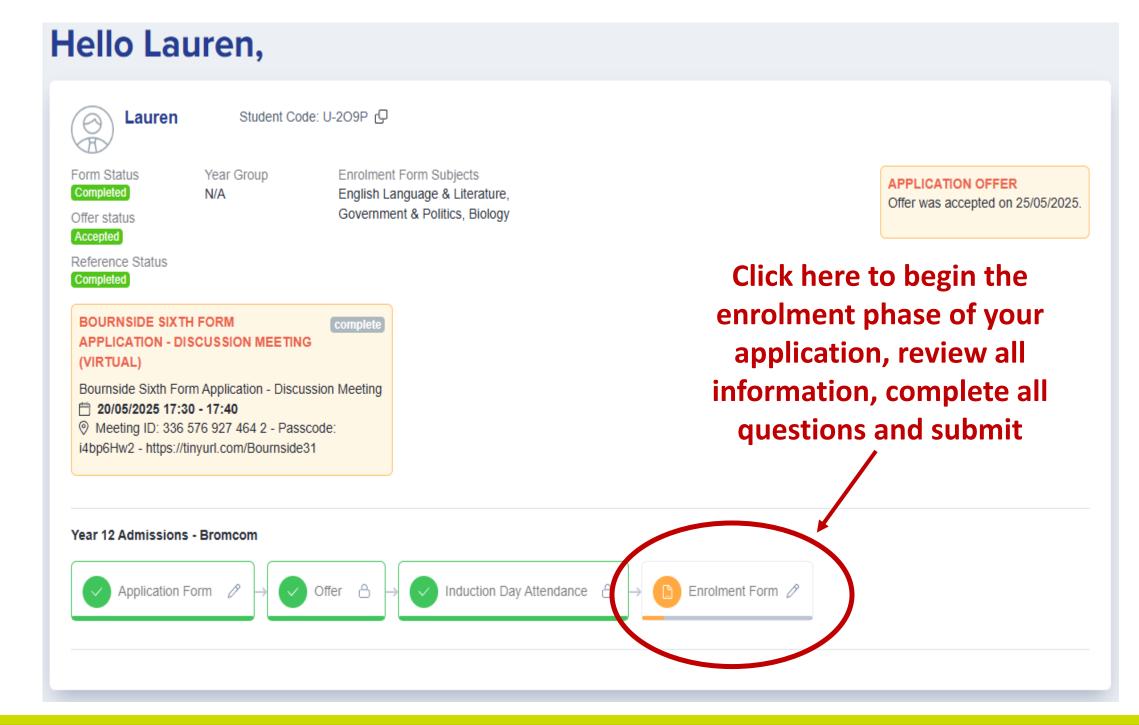
Enrolment form from **10am** onwards on Thursday 21st August.

We will start ranking students, according to our admissions criteria, from 11am onwards so any enrolment forms received after this time will be processed after all other students.



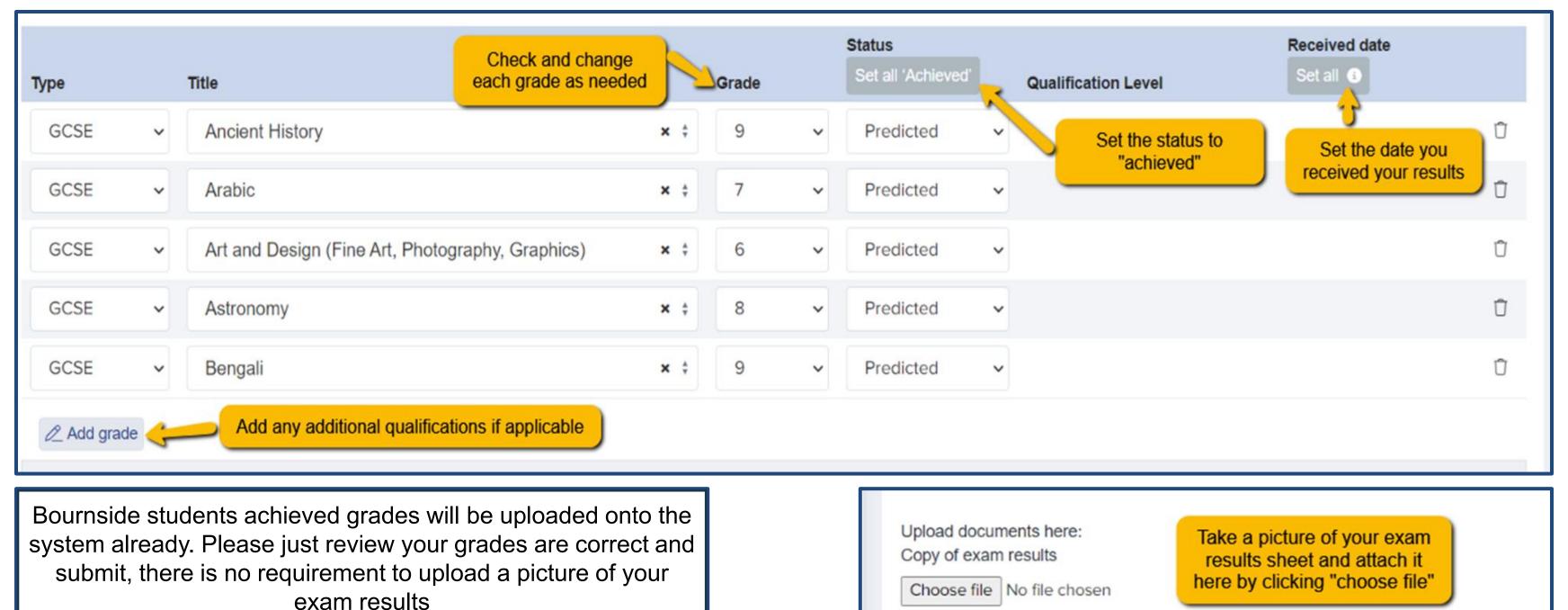


### **Enrolment Form Completion**





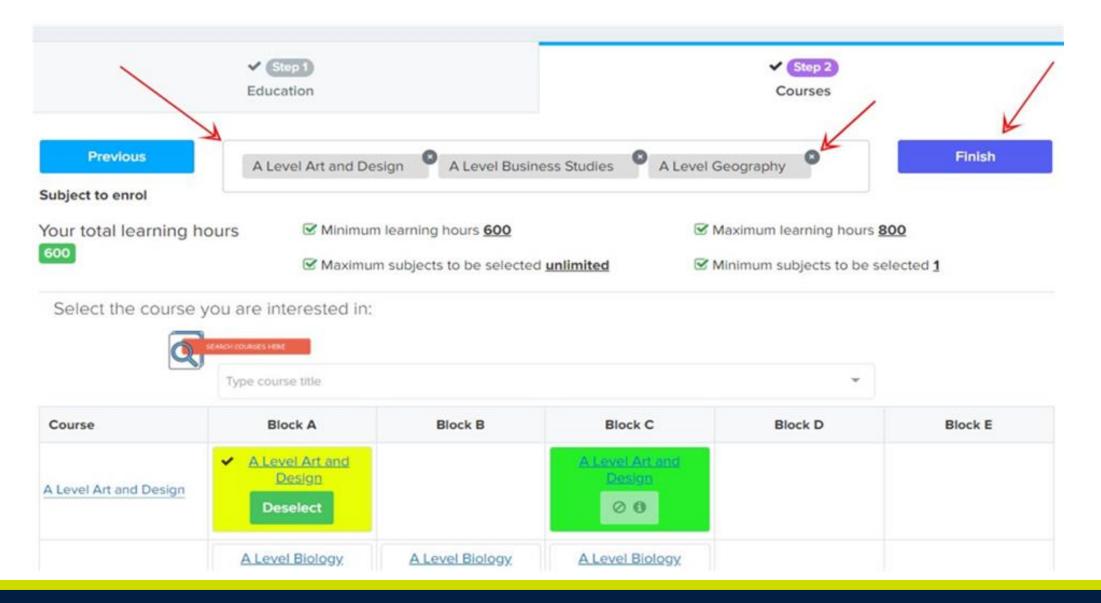
### Confirm Your Achieved Grades





### Review & Confirm Subjects

If you would like to change your subject choices ,click the 'x' icon on the course you want to remove. Choose another course from the subject blocks. Click 'Finish' on the top right to submit









# Subject Changes

- You will be asked on the Enrolment Form if you have made any changes to the subject choices you applied for.
- If you have changed any subject, you must answer 'YES' to this question.

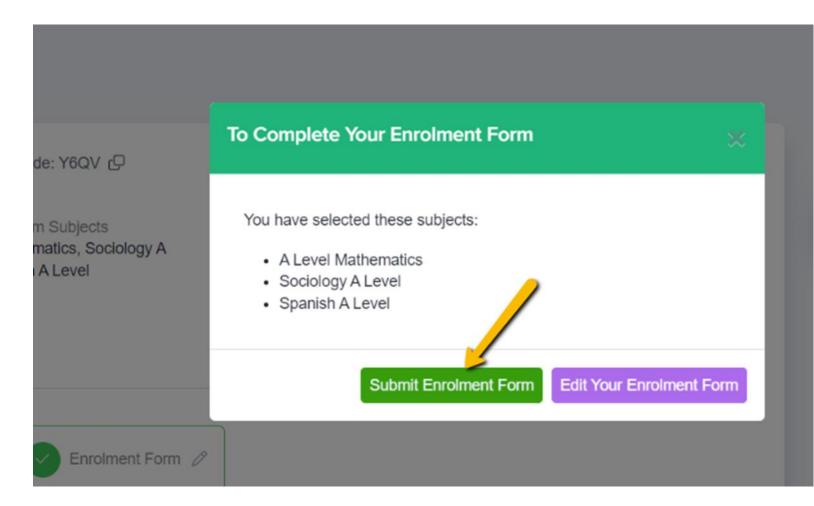




If you have changed your subject choices a member of staff will invite you to a meeting on either Thursday 21st or Friday 22nd August to discuss this change.

### **Submit Enrolment Form**

- Click 'Submit Enrolment Form' to save your changes and submit your form to us <u>by 11am on Thursday 21<sup>st</sup> August</u>
- You will receive an email from us confirming that we have your
   Enrolment Form to review. This is not confirmation of a place with us at Bournside School.
- Your form will be processed, and we will come back to you by the end of
  day <u>Friday 22<sup>nd</sup> August</u> with the outcome of your enrolment confirming
  either a place on a course or that you have been placed on a waiting list.



















#### If you have any questions, please refer to our

















