

Sixth Form Application Process

Cheltenham Bournside Students

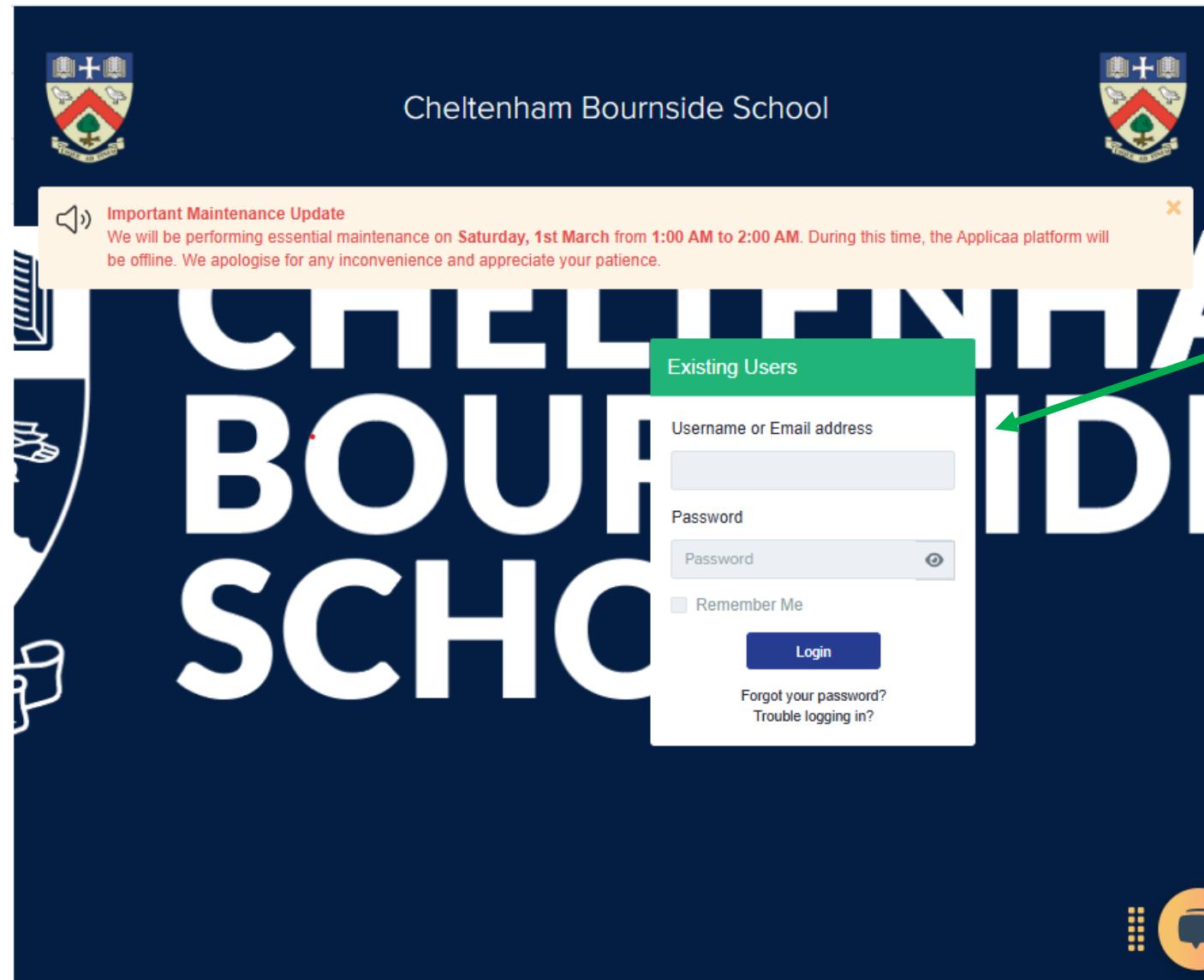


How to set up your account

- You will receive an email, sent to your school email address, with a link to start your application.
- Click the link in the email to access the Applicaa Admissions+ landing page for your application.

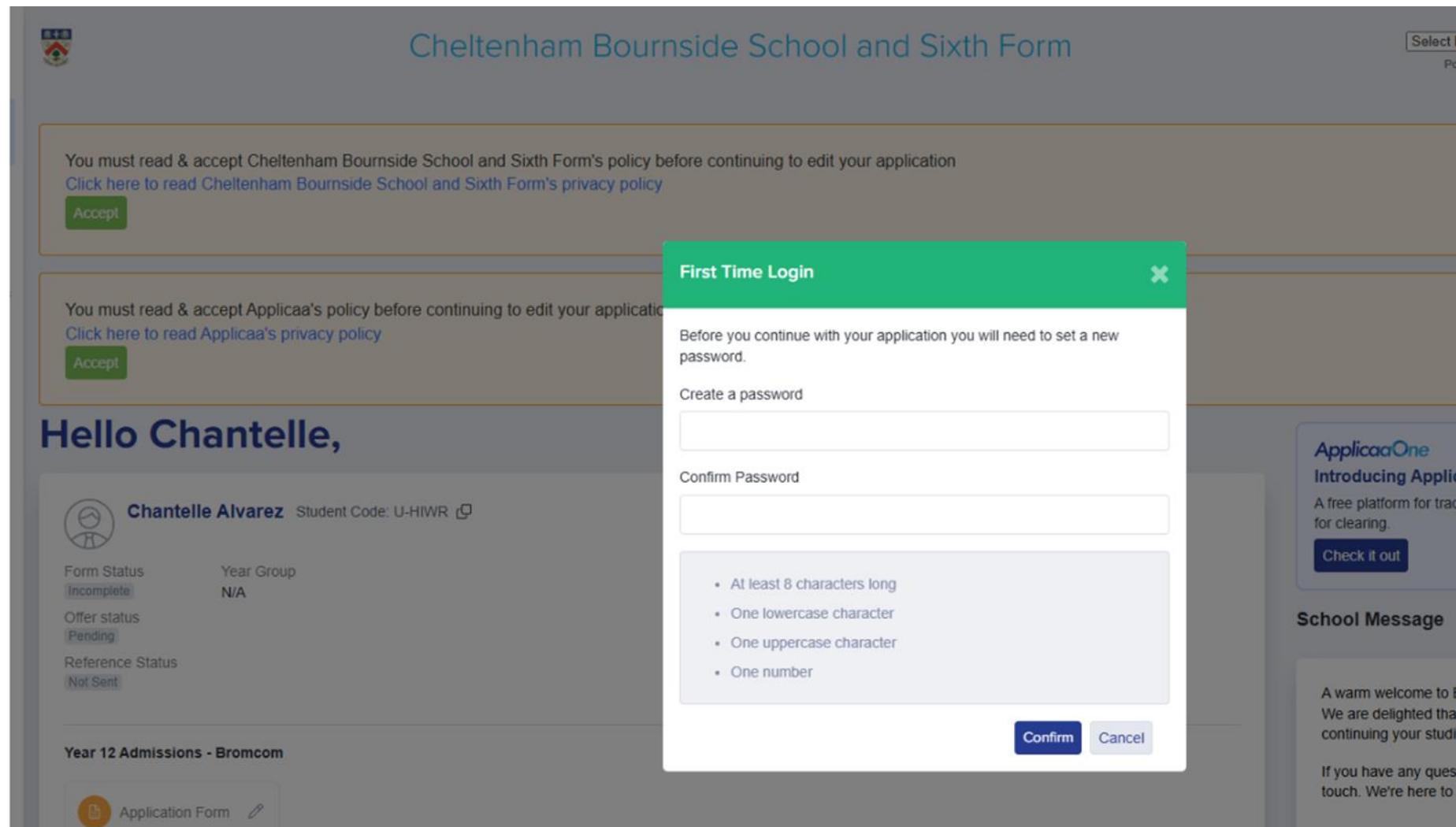


How to set up your account



- Add your email address and temporary password into the 'Existing Users' box.
- **Do not** use the 'Start New Application' button, this is for external students only.

Change your password



- You will be asked to change your password before you can continue with your application.
- Make a note of your new password as you will need this every time you access your account.
- Please also read and accept the Bournside School privacy policy.

Start your application

Hello Test Student Fn,



Test Student Fn Test Student Ln Student Code: U-E776

Form Status

Incomplete

Offer status

Pending

Reference Status

Not Sent

Sixth Form Admissions Year 2024/2025

 Application Form 

- Once you are logged into your account you will see a welcome message and the Application Form icon on your homepage.
- Click the Application Form icon to open your application and begin completing each section.



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Start your application

- You can now start your application to Cheltenham Bournside Sixth Form.
- You don't have to complete your application all in one go. Remember to press 'save' at the end of each section to avoid losing any information.

The screenshot shows a multi-step application form. The top navigation bar includes tabs for Step 1 (Student Basic Details), Step 2 (Agreement), Step 3 (Additional Information), Step 4 (Education), and Step 5 (Courses). The Step 1 tab is active. The 'Ethnicity and Background Information' section is the current focus, containing fields for Ethnicity, First Language, Home Language, and a question about military service. To the right, other sections are partially visible: Agreement (with a checkbox), Additional Information, Education, and Courses. Each section has a 'Source' field next to it. The entire form is set against a light blue background with a white header and footer.

Application confirmation

- When you have successfully completed all sections of the application form you will receive a confirmation email with information on next steps.
- If you have any questions about your application, please get in touch. You can either contact us on the email below or come up to the Business Centre after school on a Tuesday or Thursday and speak to Mrs Kelly.

sixthformadmissions@bournside.com



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Dear

We are delighted that you have applied to Cheltenham Bournside School and Sixth Form. We are in the process of reviewing all applications and will respond once the application deadline has passed.

All communications will be sent to the email address you have supplied so please check regularly to avoid missing key information about your application.

Warm regards,

The Bournside Sixth Form Admissions Team

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